

2090 4th Street
Baker City, Oregon 97814
(001)541-524-2260



<https://www.oregonis.org/>

AGENDA
REGULAR BOARD MEETING
Thursday, July 14, 2022 – 4:30 p.m.
Zoom, Baker City

Join Zoom Meeting

<https://bakersd-org.zoom.us/j/82749586644?pwd=Qmx1YXlzdEFiOFdtT0dZcTR0UGsxQT09>

A. Call Regular Board Meeting to Order – Claire Hobson

B. Review Meeting Agenda

C. Public Comment

D. Correspondence/Information

1. Personnel Report

E. Discussion/Reports/Action

1. Elect Officers for SY 2022-23

2. Budget Update OIS - Mark Witty

3. PACE Insurance Quote

4. P-Card for OIS Staff

5. Executive Director OIS – Mark Witty

a. 501 (c) (3) status

b. Ukrainian Project

c. ICES & Trinity - Inbound Students to Spain & Italy

d. Additional Engagement w/ Jordan, Ecuador & Wales

e. International Houses - Remodel Progress

f. Taiwan Staff Visit June 29 - July 2

g. Oregon Sister Schools

h. Zapp Communication Software Platform

6. Principal OIS - Dr. Thomas Joseph

a. Total Students

b. Update on Housing

c. Host Family Acquisition

e. Scholarship Committee

1. Review the set up of the scholarship including membership & selection process

2. Set date to review first scholarship

Discussion/Action
Informational
Discussion/Action
Presentation/Action
Informational

- 7. Assistant Principal Update - Jamie Barton
 - a. Update Hautlieu Visit in September

8. Board Reports

Report

F. Action Items

Action

- 1. Consent Agenda

- a. Approve Minutes from May 12, 2022 Regular Board Meeting

G. Adjourn


**Property and Casualty
Coverage for Education**
Proposal Summary
Invoice Number: 37P63191 **Entity ID:** 63161 **Effective Date:** 7/1/2022 **Expiration Date:** 6/30/2023 **Proposal Date:** 06/17/2022

Named Participant

 Oregon International School
 2090 4th St.
 Baker City, OR 97814

Agent of Record

 Clarke & Clarke Insurance
 P.O. Box 745
 Baker City, OR 97814

<u>Coverage</u>		<u>Contribution</u>
Educators Liability	PACE Trust Retention	\$9,385
	<u>Less Employment Practices Liability Toolkit Credit</u>	\$0
	Adjusted Contribution	\$9,385
Liability of the Reinsurer		\$600
Auto Liability		\$0
Includes:	Excess Auto Liability Coverage Auto Supplemental Liability Coverage	
Non-Owned and Hired Auto Liability		\$275
Auto Physical Damage		\$0
Hired Auto Physical Damage		\$150
Property		\$0
Earthquake		No Coverage
Flood		No Coverage
Equipment Breakdown/ Boiler and Machinery		\$0
Crime		\$357
Cyber Liability		Included
Total		\$10,667

PACE

P.O. Box 12613

Salem, OR 97309

Phone: 800-285-9461 Fax: 503-371-4781



Educators Liability Coverage Proposal

Certificate Number: 37P63161

Coverage Period: 7/1/2022 through 6/30/2023

Named Participant

Oregon International School
2990 4th St.
Baker City, OR 97814

Agent of Record

Clarke & Clarke Insurance
P.O. Box 745
Baker City, OR 97814

Proposal is provided only for those coverages where a contribution is shown.

Limits of Liability:	Educators Liability Coverage	Limit	Deductible*
	Per Occurrence Limit of Liability	\$20,000,000	None
	Per Wrongful Act Limit of Liability	\$20,000,000	None
	Annual Aggregate Limit of Liability	\$20,000,000	None
Educators Liability Contribution:			Contribution
	PACE Trust Retention	\$750,000	\$9,385
	Liability of the Reinsurer	<u>\$19,250,000</u>	<u>\$500</u>
	Totals:	\$20,000,000	\$9,885

Additional and Supplemental Coverages: Unless indicated in the Additional Coverages Section (III) of the PACE Educators Liability Coverage Document, the following Additional Coverages are not added to the above identified Total Limit of Liability.

Coverage	Per Occurrence Limit	Total Limit of Liability	Deductible	Contribution
Ethics Complaint Defense Costs	\$25,000	\$25,000	None	Included
Premises Medical Expense	\$5,000	\$5,000	None	Included
Limited Hazardous Substances Coverage	\$250,000	\$250,000**	None	Included
Applicators Pollution Coverage	\$50,000	\$50,000	None	Included
Injunctive Relief Defense Costs	\$25,000	\$25,000**	None	Included
Fungal Pathogens (Mold) Defense Costs	\$100,000	\$100,000	None	Included
OTSPC Defense Costs	\$25,000	\$25,000	None	Included
Lead Sublimit Defense Costs	\$50,000	\$50,000**	None	<u>Included</u>
			Total Contribution:	\$9,885

Forms applicable to Named Participant:
PACE Liability Coverage Document - 07/01/2022

This proposal only represents a brief summary of Liability Coverage. Please refer to the PACE Educators Liability Coverage Document for detailed coverages, exclusions and conditions.

To request that coverage be bound, please sign, date and return this Proposal before the effective date.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective

* \$25,000 minimum deductible for terminations if PACE or approved legal counsel is not consulted prior to an employment termination.

** Coverage subject to an Annual Aggregate Limit for all Trust members. See Coverage Document for specific terms and conditions.



**Property and Casualty
Coverage for Education**

Auto Liability and Auto Physical Damage Coverage Proposal

Certificate Number: 37P63161

Coverage Period: 7/1/2022 through 6/30/2023

Named Participant

Oregon International School
2090 4th St.
Baker City, OR 97814

Agent of Record

Clarke & Clarke Insurance
P.O. Box 745
Baker City, OR 97814

Proposal is provided only for those coverages where a contribution is shown.

Auto Liability

Coverage	Per-Occurrence Limit	Deductible	Contribution
Auto Liability	No Coverage	None	No Coverage
Non-Owned/ Hired Auto Liability	\$500,000	None	\$275

Applicable Coverage Document:

PACE Auto Liability Coverage Document - 07/01/2022

Auto Physical Damage

Coverage	Per-Occurrence Limit	Deductible	Contribution
Auto Physical Damage	No Coverage	N/A	No Coverage
Hired Auto Physical Damage	\$75,000	\$100/\$500	\$150

Applicable Coverage Document:

PACE Auto Physical Damage Coverage Document - 07/01/2022

This proposal only represents a brief summary of Auto Liability Coverage and Auto Physical Damage Coverage. Please refer to the PACE Auto Liability Coverage Document and the PACE Auto Physical Damage Coverage Document for detailed coverages, exclusions and conditions.

To request that coverage be bound, please sign, date and return this Proposal before the effective date.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective



Excess Auto Liability Coverage Proposal

Certificate Number: 37P63161

Coverage Period: 7/1/2022 through 6/30/2023

Named Participant

Oregon International School
2090 4th St.
Baker City, OR 97814

Agent of Record

Clarke & Clarke Insurance
P.O. Box 745
Baker City, OR 97814

Proposal is provided only for those coverages where a contribution is shown.

Excess Auto Liability

Coverage	Excess Liability Limit (Per Accident)	Retention	Contribution
Excess Auto Liability Coverage	No Coverage	No Coverage	No Coverage
Excess Non-Owned/ Hired Auto Liability	\$14,500,000	\$500,000	Included with Non-Owned/Hired AL Contribution

Applicable Coverage Document:

PACE Excess Auto Liability Coverage Document - 07/01/2022

This proposal only represents a brief summary of Excess Auto Liability Coverage. Please refer to the PACE Excess Auto Liability Coverage Document for detailed coverages, exclusions and conditions.

To request that coverage be bound, please sign, date and return this Proposal before the effective date.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective



**Property and Casualty
Coverage for Education**

Auto Supplemental Coverage Proposal

Certificate Number: 37P63161

Coverage Period: 7/1/2022 through 6/30/2023

Named Participant

Oregon International School
2090 4th St.
Baker City, OR 97814

Agent of Record

Clarke & Clarke Insurance
P.O. Box 745
Baker City, OR 97814

Proposal is provided only for those coverages where a contribution is shown.

Auto Supplemental

Coverage	Limit of Liability	Deductible	Contribution
Personal Injury Protection	No Coverage	N/A	N/A
Uninsured/ Underinsured Motorist Bodily Injury	\$500,000 Per Accident	None	Included with Auto Liability

Applicable Coverage Document:

PACE Auto Supplemental Coverage Document - 07/01/2022

This proposal only represents a brief summary of Auto Supplemental Coverage. Please refer to the PACE Auto Supplemental Coverage Document for detailed coverages, exclusions and conditions.

To request that coverage be bound, please sign, date and return this Proposal before the effective date.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective



**Property and Casualty
Coverage for Education**

Proposed National Union Fire Comprehensive Crime Coverage Summary

National Union Fire Policy Number: TBD

Coverage Period: 7/1/2022 through 6/30/2023

Named Participant

Oregon International School
2090 4th St.
Baker City, OR 97814

Agent of Record

Clarke & Clarke Insurance
P.O. Box 745
Baker City, OR 97814

Proposal is provided only for those coverages where a contribution is shown.

Policy and Coverages

Limits

Government Crime Policy	\$50,000.00
Forgery or Alteration	
Theft, Disappearance and Destruction	
Section 1 - Inside Premises	
Section 2 - Outside Premises	
Computer Fraud	
Funds Transfer Fraud	
Faithful Performance of Duty	
Money Orders and Counterfeit Money	
Impersonation Fraud (\$25,000 deductible)	\$50,000.00
Loss Investigation Expense	\$25,000

Coverage Modifications

- Non Compensated Officers, Directors (includes volunteer workers and students as "Employees")
- Deletion of Bonded Employee Exclusion
- Deletion of Treasurer or Tax Collector Exclusion

Deductibles and Contributions

Deductible \$500.00

Contribution \$357.00

PACE does not provide Crime Coverage. PACE procured Crime Coverage from Chartis Insurance Company and permits members of OSBA, who purchase Property/Casualty coverage from PACE and fulfill certain requirements, to be Additional Insureds on the Chartis Crime Coverage policy. Additional Insureds are bound by, and will not receive benefits that exceed, the deductibles and limits in this document.

This document provides a brief summary of Crime Coverage from Chartis Insurance Company and in-no-way replaces or supersedes the Chartis policy or coverage terms. Please refer to the Chartis Policy and associated documents for detailed coverages, exclusions and conditions.

New coverage or limit increases cannot be bound until review and approval of the application. To request that coverage be bound, please sign, date and return this Proposal before the effective date.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective



Proposed AIG Cyber Liability and Cyber Extortion Coverage Summary

AIG Policy Number: 01-277-05-40

Coverage Period: 7/1/2022 through 6/30/2023

Named Participant

Oregon International School
2090 4th St.
Baker City, OR 97814

Agent of Record

Clarke & Clarke Insurance
P.O. Box 745
Baker City, OR 97814

Proposal is provided only for those coverages where a contribution is shown.

AIG Coverage Sections	Deductibles	Contribution
Security And Privacy	\$5,000	Included
Event Management	\$5,000	Included
Media Content	\$5,000	Included
Network Interruption	\$5,000	Included
Cyber Extortion	\$25,000	Included

AIG Cyber Liability Coverage Limits

With respect to this Coverage, to this Additional Insured(s), AIG will not be liable, in any one annual coverage period, for more than: \$1,000,000

Annual Aggregate Limit - Regardless of the number of Additional Insureds that experience a loss, the most AIG will pay to all Additional Insureds in the aggregate for the Cyber Liability Coverage, in any one annual coverage period, is: \$5,000,000 ⁽¹⁾

AIG Cyber Extortion Coverage Limits

With respect to this Coverage to this Additional Insured, AIG will not be liable, in any one annual coverage period, for more than: \$200,000 ⁽²⁾

Annual Aggregate Limit - Regardless of the number of Additional Insureds that experience a loss, the most AIG will pay for this Cyber Extortion Coverage, in any one annual Coverage Period, is: \$2,000,000 ^{(1) (2)}

PACE does not provide Cyber Liability or Cyber Extortion Coverage ('Cyber Coverage'). PACE procured Cyber Coverage from AIG Insurance and permits members of OSBA, who purchase Property/Casualty coverage from PACE and fulfill certain requirements, to be Additional Insureds on the AIG Cyber Coverage policy. Additional Insureds are bound by, and will not receive benefits that exceed, the deductibles and limits in this document.

This document provides a brief summary of Cyber Coverage from AIG and in-no-way replaces or supersedes the AIG policy or coverage terms. Please refer to the AIG Cyber Coverage Policy and associated documents for detailed coverages, exclusions and conditions.

To request that coverage be bound, please sign, date and return this Proposal before the effective date.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective

(1) This Annual Aggregate Limit amount will be paid and reduced by claims of all Additional Insureds in the order in which the claims are paid by AIG. In the event the incurred losses arising from a single claim involving multiple Additional Insureds exceeds any remaining annual aggregate limit, that remaining amount will be paid on a pro-rata basis among those Additional Insureds involved in the claim.

(2) These limits include all amounts paid for Cyber Extortion claims including, but not limited to, loss amounts as well as defense and investigation expenses.



**Property and Casualty
Coverage for Education**

School Violent Acts Coverage Proposal

Certificate Number: 37P63161

Coverage Period: 7/1/2022 through 6/30/2023

Named Participant

Oregon International School
2090 4th St.
Baker City, OR 97814

Agent of Record

Clarke & Clarke Insurance
P.O. Box 745
Baker City, OR 97814

Proposal is provided only for those coverages where a contribution is shown.

Under the proposed coverage, PACE will pay your Crisis Expenses in excess of the retained limit because of a Violent Act at your premises which takes place during the Coverage Period and to which this coverage applies.

Limit of Coverage (Per Occurrence and Annual Aggregate): \$50,000

Maximum Annual Aggregate Limit All PACE Members Combined: \$200,000

Deductible (Retained Limit): \$0

Contribution: Included

Applicable Coverage Document:

PACE School Violent Acts Coverage Document - 07/01/2022

This proposal only represents a brief summary of Violent Acts Coverage. Please refer to the PACE School Violent Acts Coverage Document for detailed coverages, exclusions and conditions.

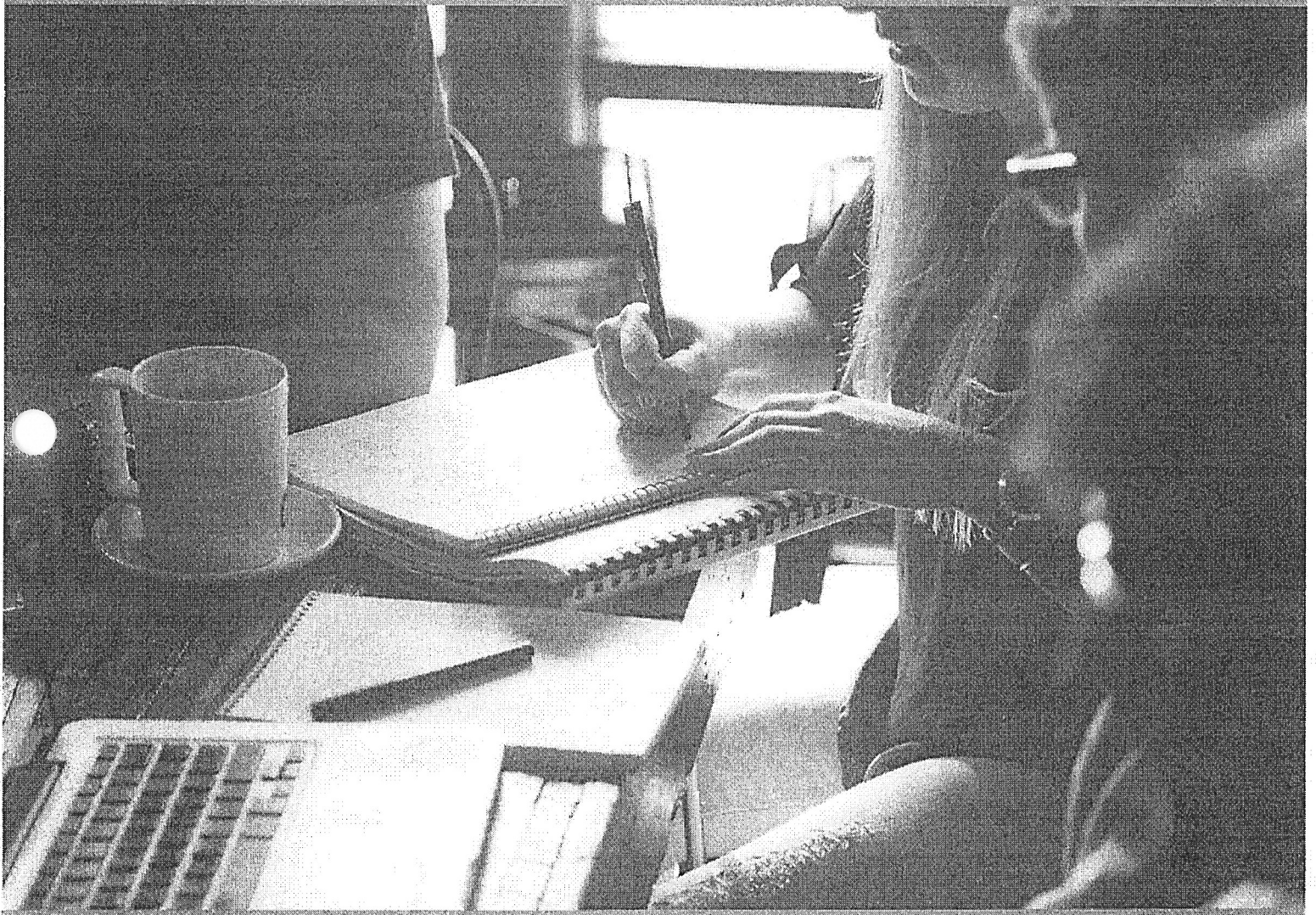
To request that coverage be bound, please sign, date and return this Proposal before the effective date.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective

• BENEFITS

A GUIDE FOR MEMBERS




• PACE

SAFETY • SERVICE • SAVINGS
A TRUST BUILT FOR STUDENTS

Oregon School Boards Association in cooperation with Special Districts Association of Oregon

Dear PACE Member,

It's wonderful to partner with you in keeping students and schools safe! At PACE, we're always on the lookout for smart ways to provide the most reasonable rates and comprehensive coverage to help our members protect what matters most—our students.

Our unequaled price and coverage options, and our size and stable financial base, give us the flexibility to address member needs quickly while maintaining stable rates year after year. 



DAVE HARVEY PACE Administrator

PERSONAL SERVICE

Coverage documents, reinsurance policies, underwriting guidelines, claims adjusting services, loss control programs and training opportunities are all designed to fit the risk management needs of Oregon's public education organizations.

PACE plans are occurrence based, which means they cover claims that happen during the term of the indemnity agreement regardless of when reported. PACE Liability Coverages protects members against loss from risks such as playground accidents, auto accidents and employee misconduct.

EXPERTISE AND EXPERIENCE

The Oregon School Boards Association and Special Districts Association of Oregon formed PACE in 2006 to serve the unique needs of Oregon's public school districts, community colleges, education service districts and charter schools. PACE now insures more than 300 education members. Staff members are well versed in Oregon and federal law and are backed by the best school lawyers in the state.

No one can match the expertise and experience that SDAO and OSBA bring to property-casualty insurance.

BOARD OF TRUSTEES

Brett Yancey, Chair

Chief Operations Officer,
Springfield 19

Tim Belanger, Vice Chair

Business Services Director
Oregon Trail 46

Dawn Moorefield

Assistant Superintendent
Cascade 5

Brad Henry

Chief Operations Officer
Springfield 19

David Kruse

Risk Manager
North Clackamas 12

Dr. Paul Andrews

Superintendent
High Desert ESD

Dawn Watson

Board Member
Phoenix-Talent 4

Sharla Andresen

Director of Contracts and Risk
Central Oregon CC

John Rexford

Trustee Emeritus
High Desert ESD

EFFECTIVE JULY 1, 2021 - JUNE 30, 2022

SUMMARY OF COVERAGE This is a summary; for specific sublimits, terms and conditions, see coverage benefits on PACE website.

GENERAL LIABILITY

- Occurrence form
- Personal injury/property damage
- Bodily injury
- General liability
- Advertising liability
- Teachers liability
- Contractual liability
- Wrongful Acts (school board liability)
- Employees, board members, volunteers as insureds
- Discrimination
- Employment-related claims
- Sexual molestation
- Corporal punishment
- Students included as insureds for school-to-work programs
- Parent-teacher organizations, booster clubs and foundations as additional insureds, when operating under the jurisdiction and control of the district
- Employers Liability
- Annual Aggregate Limit of Liability \$20,000,000
- Incidental medical practice liability for school nurses
- Terrorism
- Guest Premises Medical \$5,000
- Oregon Government Ethics Commission (OGEC) Defense \$25,000
- Limited Hazardous Substance Coverage \$250,000
- Mold and Mildew Defense \$100,000
- Per Occurrence Limit of Liability \$20,000,000
- Per Wrongful Act Limit of Liability \$20,000,000
- Injunctive Relief/Declaratory Relief Defense \$25,000
- Oregon Teacher Standards and Practices Commission (OTSPC) Defense \$25,000
- Applicators Pollution Liability \$50,000
- Lead Handling Defense \$50,000
- Equal Employment Opportunity Commission (EEOC)/Bureau of Labor and Industries (BOLI) Defense

CYBER LIABILITY

- Third-party liability, including monitoring/notification expenses \$1,000,000

CRIME

- Public employees' dishonesty coverage (depositor's, forgery) limits: \$25,000 to \$1 million aggregate
- Money and securities coverage \$50,000 limit available
- Blanket coverage for directors, employees and volunteers
- Treasurer and tax collector coverage
- Eliminates need to individually bond employees

AUTOMOBILE COVERAGE

- Auto liability \$500,000
- Auto liability excess \$14,500,000
- Personal injury/property damage
- Uninsured/underinsured motorist (UM/UIM) bodily injury \$500,000
- Personal injury protection (PIP)
- Auto physical damage (optional)
- Hired auto physical damage (optional)
- Employee/volunteer APD deductible reimbursement
- Replacement cost on buses (10 years or newer)
- Replacement cost on personal passenger vehicles (7 years or newer)
- Functional replacement cost on all other scheduled autos

PROPERTY

- Open perils
- Earthquake and flood
- Replacement cost available
- Extra expense \$5,000,000
- Business income \$5,000,000
- Property of students/teachers \$250,000 (\$5,000 maximum per person)
- Accounts receivable \$500,000
- Valuable papers and records \$500,000
- Newly acquired \$5,000,000/90-day reporting
- Course of construction \$5,000,000
- Property in transit \$500,000
- Property damage due to terrorism \$25,000,000 (\$100,000,000 limit for the entire pool combined)

BOILER AND MACHINERY/EQUIPMENT BREAKDOWN

- Equipment breakdown \$50,000,000
- Broad form
- Business income/extra expense
- Demolition/increased cost of construction (Demo/ICC) \$5,000,000
- Spoilage \$2,500,000
- Ammonia contamination \$1,000,000
- Media and data \$1,000,000
- Utility interruption \$5,000,000

ONLINE TRAINING – SAFESCHOOLS AND SAFECOLLEGES

CONTACT Danielle Hayek • 800-434-0154 x7080 • dhayek@scenariolearning.com

PACE has partnered with the leading web-based staff training system. SafeSchools and SafeColleges courses are 100 percent education-focused and authored by more than 50 of the country's foremost school safety experts. The program is currently used in over 2,500 entities nationwide.

The following courses are a sampling of what is included **free of charge** in coverage to PACE members. Members may also access the entire library of SafeSchools and SafeColleges courses at a reduced rate of \$1.00 per full-time equivalent (FTE):

SAFECOLLEGES

- Active Shooter
- Camps on Campus, Keeping Kids Safe
- Campus SaVE Act for Employees
Sexual Violence Awareness
- Child Abuse: Mandatory Reporting
- Cybersecurity Overview
- Dating Violence: Identification and Prevention
- Discrimination Awareness in the Workplace
- Diversity Awareness: Staff-to-Staff
- Email and Messaging Safety
- FERPA: Confidentiality of Records
- Password Security Basics
- Sexual Harassment: Staff-to-Staff
- Title IX & Gender Equity in Athletics
- Title IX & Sexual Misconduct
- Workplace Bullying: Awareness and Prevention

SAFESCHOOLS

- Athletic Liability
- Email and Messaging Safety
- FERPA: Confidentiality of Records
- Online Safety: Cyberbullying
- Online Safety: What Every Educator
Needs to Know
- Oregon Bullying (All versions)
- Oregon Child Abuse (All versions)
- Oregon Concussion Awareness:
Athletics (Max's Law)
- Oregon Integrated Pest Management
- Oregon Sexual Conduct (All versions)
- Playground Maintenance and Inspection
- Playground Supervision
- Sexual Harassment: Staff-to-Staff
- Sexual Harassment: Student Issues & Response
- Title IX & Gender Equity in Athletics



PACE LEGAL SERVICES

CONTACT Haley Percell • pacelegal@osba.org

PACE's expert attorneys have experience in school issues and are ready to advise members on how to reduce their liability when faced with high-risk situations such as employee discipline or termination, investigations or injuries on member property.

Legal services sharply reduce the time members spend in legal disputes. If a member contacts legal services prior to taking an adverse employment action, the \$25,000 minimum deductible will be waived.

RISK MANAGEMENT SERVICES

CONTACT Dan Davenport • riskmanagement@sdao.com

Working with PACE risk management consultants can produce substantial savings for your organization.

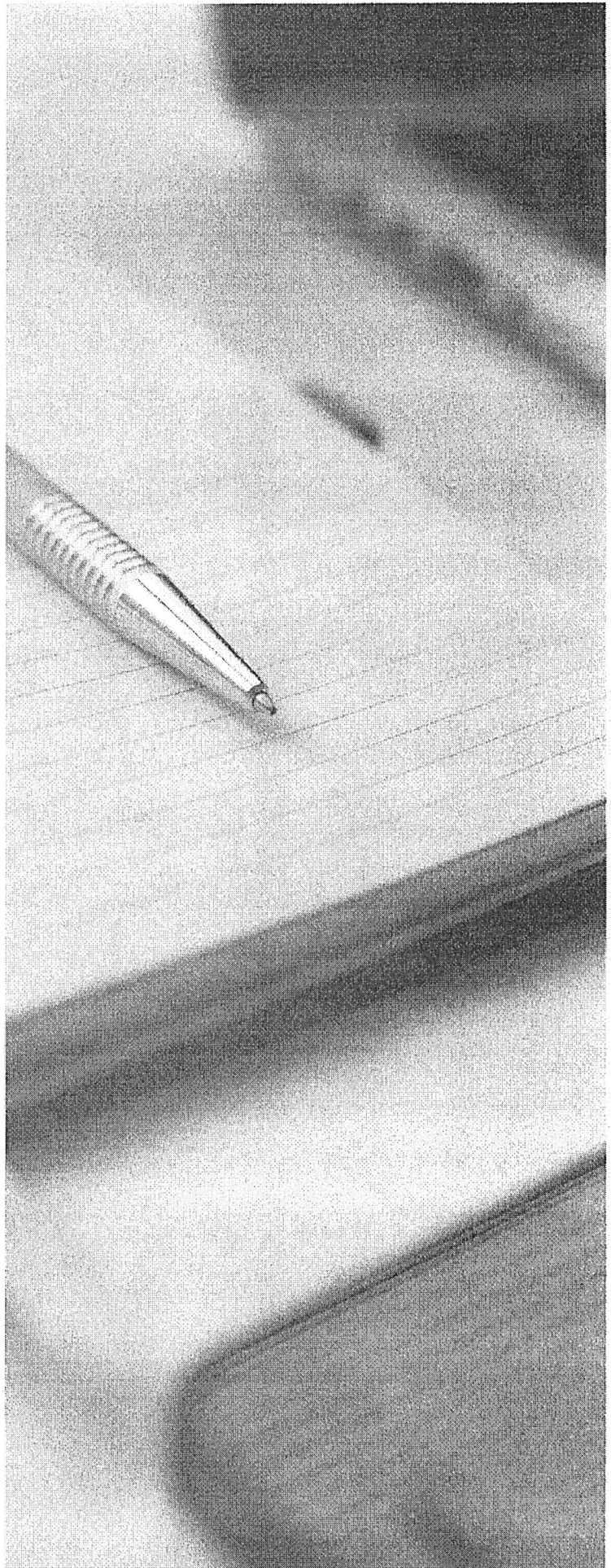
Risk consultants have a broad range of experience with all types of education-related exposures. They are also able to assist you on location, with consultants in Eastern and Western Oregon. Better still, their services are free to members.

RISK MANAGEMENT SERVICES *free to members*

- Physical inspection of facilities, with detailed safety recommendations
- Playground safety reviews by risk consultants
- Specialized safety checklists on potential hazards
- Specialized training on a wide range of topics
- Special education restraint training
- Quick Reference Guides and Checklists available on our PACE website

PACE offers a variety of tools to help members manage risk:

- Drug and alcohol testing
- Criminal history background checks
- Property valuations and appraisals
- Potential litigation investigation
- Review of indemnification provisions
- Online claims, property and vehicle information
- Online reference library
- Regular updates on risk-management issues



EBE

2090 4th Street
Baker City, Oregon 97814
(001)541-524-2260



<https://www.oregonis.org/>

Oregon International School

Scholarship Created Sept. 1, 2022

Oregon International School offers a scholarship for students that would like to participate in an OIS sponsored program to go abroad for a short term trip, semester or an academic year.

Scholarships will be awarded in the amount of \$300 to \$1,800 dollars at the sole discretion of the OIS Scholarship Committee.

The OIS Scholarship Committee will be made up of one ex-officio OIS board member, an OIS board member and the OIS Executive Director.

To be eligible for the scholarship the individual must be a high school student attending Baker School District through Baker High School, Eagle Cap Innovative Jr/Sr High School, Baker Technical Institute or Oregon International School.

Application Materials will be sent to OIS Principal Dr. Thomas Joseph who will facilitate the process by convening the OIS Scholarship Committee, presenting the applications to the Committee and following up with award recipients.

The OIS Executive Director is charged with monitoring the OIS scholarship funds which will be located in the Baker School Districts Financial System under the OIS budget.

The selection will be based on answering the following question in short essay responses.

The Greek philosopher Diogenes was critical of the local politicians of his day, and declared himself to be "A Citizen of the World" rather than any particular city or country.

As the world becomes more and more interconnected every year, answer the following questions:

- 1) Why is it important to you to consider yourself a citizen of the entire world? What are the benefits of considering the entire world as your home and people of every country as your fellow citizens? Are there any potential consequences to this mindset? Can one hold this perspective while at the same time be proud of their own citizenship as an American? Answer all parts of the question. (1 page, double spaced, 50 points).**

- 2) How have you tried to become a citizen of the world? In what ways have you tried to learn about other cultures? Do you foresee yourself living abroad or traveling to visit places and people that interest you? Answer all parts of the question. (1 page, double spaced, 50 points).

Regular Board Meeting Minutes
Thursday, May 12, 2022 – 4:30 p.m.
Zoom, Baker City

Join Zoom Meeting:

<https://bakersd-org.zoom.us/j/87347313878?pwd=L3E4Vkthb3FQSlZmRHZaL2ltVDUrZz09>

PRESENT

• **Board**

- Claire Hobson, Chair
- Katie Lamb Treasure/Secretary
- Jessica Dougherty - Ex-Officio Member
- Andrew Bryan - Ex-Officio Member (Absent)
- Mark Witty, OIS Executive Director

Press: No members of the press were present

• **Staff**

- Mark Witty, OIS Executive Director
- Thomas Joseph, Ed.D., OIS Principal
- Jamie Barton, Director of Student Travel and Study Abroad
- Lindsey Bennington-McDowell, Communications
- Jason Todd, Technology Support

Public: No members of the public were present

- A. Call to Order & Pledge of Allegiance:** Chairperson Hobson called the meeting to order at 4:34 p.m. and had Jason Todd explain the ground rules for public comment.
- B. Review Meeting Agenda:** Chairperson Hobson reviewed the agenda for the evening, and Director Witty indicated there was no personal report to deliver; the agenda item was scratched.
- C. Public Comment:** Jason Todd opened the floor for the public comment; there were no comments.

D. Discussion/Reports/Action

1. Budget Report

Director Witty delivered the report for Angie Peterman who was busy on other business. Mr. Witty reported that our current admission was set at 34 possible students, slightly over our initial expectations. He reported to the Board that we currently have \$129,500 in new grant funding to support Ukrainian students next year.

Next, Mr. Witty updated the Board on renovations at the OIS homes; he stated we may put off painting the Washington Street home for one year and are mindful about the budget for the remodeling. Mr. Witty next explained critical differences between our Board configuration and other similar board configurations. He stated that the relationship between the OIS agreement and the 5J Board is critical to maintain a clear mission benefit back to the Baker School District. .

Chairperson Hobson asked about the curricular implications, changes, and how they relate to OIS. Dr. Joseph explained the goal is to one day have the international students and Baker students taking classes such as Writing 121 together, where the focus will be on global issues and solutions. The vision includes college level research projections and a research conference during which students will present and celebrate their hard work.

2. Service Agreement Between OIS & BSD Mr. Witty reviewed the draft OIS-BSD service agreement which outlines the responsibilities and powers for each entity.

3. Executive Director OIS Board Report

a. IRS EIN: Mr. Witty worked through the process to secure an EIN for Oregon International School. It is: 88-1978734.

b. Ukrainian Project: Mr Witty informed the Board that we have procured \$129,500 to support Ukrainian students next year. The grants breakdown as follows:

- Marie Lamfrom Foundation - \$100,000 for 10 students, full tuition;
- The Ford Family Foundation - \$25,000 to support travel and insurance for the students;
- Chaves Consulting - \$3,000 - open application of funds as needed;
- Baker Education Association - \$1,000 open application of funds as needed;
- Baker City Rotary - \$500 open application of funds as needed.

Mr. Witty further stated that OIS received letters of support around this project from the following community organizations and members:

- Baker Education Association
- Baker City Downtown
- Baker County Economic Development
- Anne and Barry Nemec, community members and parents of Baker students/graduates
- Baker Chamber of Commerce
- Chaves Consulting
- Lions Club
- Andrew Bryan, Baker SD Board Member
- Deon Strummer, community member
- Oregon State Education Association
- Baker City Rotary

Next, Mr. Witty explained that OIS is mindful of the trauma the Ukrainian students will likely have endured, and that we are preparing for the training that our staff will need to support them. Mr. Witty also stated that an AirBnB has been donated by OIS & Baker SD Board member Bryan for some of the students, and our Ukrainian agent is screening possible adults to travel with them to supervise the students while here. Chairperson Hobson commented on the positive aspects of this opportunity and applauded the community support already around the humanitarian effort. Mr. Witty briefly explained how the project first unfolded, and that OIS envisions a service project someday, once it is safe for all to return to Ukraine.

c. Hautlieu Staff Visitation: Director Witty summarized the week we spent with colleagues from the Hautlieu school on the Isle of Jersey. He explained that the three visitors from Jersey had a great week and were well received around the District. They toured several buildings, spent a half day at Baker High School observing classes, and joined Mr. Witty and Dr. Joseph to solidify our safeguarding policies in case of emergency during the exchanges. The two teams also discussed next steps in getting our exchange ready for the fall.

d. International Houses - Remodel Progress: Next, Mr. Witty reported on the remodeling process for the OIS homes. The home on Washington Street is getting new flooring and paint. They are also creating a rec room for the students. An irrigation system is being installed and they are cleaning up the lawn for easier maintenance. This home also needs a minor foundation repair.

Mr. Witty next reported that the 2nd Street home is getting a washer and dryer for the

downstairs, which is already roughed for plumbing in the basement. OIS is investigating the egress situation in the 2nd Street home so we can utilize the basement level safely and more effectively. Finally, Mr. Witty explained our attorney is currently working with the contract for host families as well.

e. Taiwan Contract Online Update

Director Witty next described the formal signing with our partners in Taiwan. Present at the signing were The Mayor of Taoyuan, 15 high school principals from the region, and other distinguished guests from various levels of education and state agencies around the same. Each addressed the group with excitement about the possibility of this project, and the multimillion dollar commitment Taiwan has committed to developing the English skills among their students. Mr. Witty explained to the Board that Dr. Joseph will teach 20 students next year and is in the process of developing the curriculum, which he will largely craft himself from various District resources and drawing from his own years of experience teaching English at all secondary and post-secondary levels. Mr. Witty believes this could lead to a substantial revenue stream for the school that will then benefit the growth of the schools capacity to provide even greater opportunities for our local students.

f. Staff from Karl Rehbein Schule Week of Oct 11, 2022 Mr. Witty will be hosting two educators from the Karl Rehbein Schule located in Germany. There school is interested in short term, semester and academic year exchanges.

4. Principal OIS - Dr. Thomas Joseph

a. Dr. Joseph first updated the Board on the status of our J1 student applications, which breakdown as follows:

- 8 from Cambodia
- 4 from Thailand
- 5 from Italy
- 2 from Spain
- We are seeking to secure one more J1 placement to max out our allotment.

b. OIS currently has 2 F1 students coming from Thailand and one from Spain. Dr. Joseph reminded the Board that J1 students have their tuition paid by the state, and F1 students' families cover the full tuition, room, and board.

c. Dr. Joseph next reported that we have placed 14 students in homes and have several promising leads regarding the rest. Many families have already heard about the Ukrainian project and expressed early interest in hosting them as well.

d. Next, Dr. Joseph updated the Board on the two students currently at BHS from France. Raphael Tisca and Hugo Lacaille are having a great experience thus far. They are enjoying a full academic schedule, have found places on the JV baseball team and have proven to be both skilled players and great teammates. Dr. Joseph gave special acknowledgement to Leigh and Jon Luc Metz, the host parents, who have gone above and beyond expectations when showing the boys the best eastern Oregon has to offer. Because of the boy's love for baseball, and appreciation for the sport as uniquely American, the Metz family surprised them with a trip to Seattle to see their favorite team, the Phillies play the Mariners. Dr. Joseph has prepared a small slideshow for the OIS website capturing some of these early experiences.

4. Assistant Principal Update - Jamie Barton

a. Share ppt to explain model w/ Oregon Schools: AP Barton presented a powerpoint around OIS strategies to engage other students throughout Oregon. She explained the financial barriers and the ways we are making our trips more affordable to Oregon students. She also explained our intentions in schools in German and Wales. She articulated the benefits our model brings, the access and equity that our model intends to provide, and detailed short term ADM costs a district might lose vs what districts gain in return.

b. Beaverton Engagement and Estacada Cooperation

Mr. Witty explained the relationships he has with Superintendents around the state, and the ways we are making our programs less threatening to their financial concerns and our intentions to partner with them so they too reap the benefits we envision for all Oregon students interested in travel abroad experiences.

c. Update on Developing Sister School Relationships w/ Hosting Capacity

Abroad: Assistant Principal Jamie Barton next outlined her strategies for building relations in Europe with potential partners in Wales, Spain, France, Germany and Austria. She detailed recent meetings with a few different schools and updated the Board on the current status. We are in the early developing stages with these schools, but already there is great interest in that region as well and more meetings are set to develop these ideas further.

d. Hautlieu Visit in September: Assistant Principal Barton explained that she has been in contact with our Hautlieu partners to get the project moving. There are many moving pieces, but both teams are committed to the success of this first project. Barton met with the 9 applicants personally to go over the very important next steps and details that must be closely followed. She is watching airfare closely, and has the group ready to order when the price is right.

7. Board Reports: Chairperson Hobson called for Board reports, having none, she moved to Action Items

F. Action Items Action 1. Consent Agenda

a. Approve Minutes from April 14, 2022 Regular Board Meeting

Member Lamb motioned to approve the minutes from the last Board meeting; the motion was seconded by Mr. Witty and passed unanimously.

b. Chairperson Hobson next called for a motion to approve the service agreement between the 5J Board and OIS. Member Lamb motioned to approve and Director Witty seconded, and the motion passed unanimously. Mr. Witty stated he will take the agreement to the 5J Board at the May 29, 2022 board meeting.

G. Adjourn: There being no further business, Board Chair Claire Hobson adjourned the meeting at 5:43 p.m.

Board Chair's Signature

Date

Executive Director's Signature

Date

NOTE: These minutes are a reflection of the meeting. To listen to the meeting in its entirety, contact the OIS Principal at (541) 406-5900 ext. 8005.